



# ALASKA DENTAL HYGIENISTS' ASSOCIATION BYLAWS

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## ARTICLE I

### NAME AND PURPOSES

**Section 1. Name.** The name of this association shall be Alaska Dental Hygienists' Association hereinafter referred to as Alaska DHA.

**Section 2. Purpose.** The purposes of Alaska DHA shall be to serve as the professional resource for dental hygiene, to improve the health of the public, to advance the art and sciences of dental hygiene by promoting the highest standards of dental hygiene and practice, to foster research in oral health, and to represent and protect the interest of dental hygienists.

**Section 3. Mission.** The mission of Alaska DHA is to improve public health by increasing the awareness of and access to quality oral health care, and to represent and protect the interests of licensed dental hygienists through a viable professional organization.

**A. Goals.** Alaska DHA endorses the goals established by the American Dental Hygienists' Association:

1. To promote public awareness of the profession of dental hygiene and the licensed dental hygienist.
2. To support the highest standards of dental hygiene, licensure, and practice.
3. To promote the professional interests of licensed dental hygienists.
4. To maintain a viable professional association

**Section 4. Offices.** The Association shall have and continuously maintain in the state of Alaska a registered office and a registered agent whose office is identical with that registered office and may have such

other offices, within or without the state of Alaska, as the Executive Board may determine.

## **ARTICLE II**

### **MEMBERSHIP**

**Section 1. Membership Qualifications.** Membership may be granted to any individuals who: (i) meet criteria set forth for each category of membership in the Association; (ii) shares interest in and supports the purposes of the Association; (iii) abides by these Bylaws, the Association’s Code of Ethics for Dental Hygienists, and such other policies, rules, and regulations as the Association may adopt; (iv) meet additional criteria for each category of membership in the Association as the Executive Board may establish.

**Section 2. Membership Categories.** The membership of the Association shall be composed of the following categories:

#### **A. Voting Members**

1. **Professional Members.** Professional membership may be granted to any individual who (i) has either earned a certificate or professional degree in dental hygiene granted pursuant to a dental hygiene program offered by an accredited college or institution of higher education, or is licensed to practice dental hygiene in the United States under the provision of a “grandfather clause;” and (ii) is licensed to practice in any state, territory or possession of United States if such license is required for the practice of dental hygiene; (iii) agrees to maintain membership in a Constituent as well as a Component (if such exist where the member is licensed, practices, or resides).

2. **Retired/Senior Status.** Professional members who have reached the full retirement age as set forth by the Social Security Administration and have been a Professional Member for at least twenty five (25) years, or twenty (20) consecutive years may apply for retired/senior status.
3. **Members with Disabilities.** Professional members who are unable to work due to a verified disability may apply for Disabled status. All such applicants must be verified by such member's Constituent and/or Component, and must be accompanied by proof of eligibility each year.
4. **Life Members.** Any Professional Member who has made outstanding contributions to dental hygiene and to Alaska DHA shall be eligible for Life Membership upon nomination and election by the Executive Board.

## B. **Non-Voting Members**

1. **International Members.** International membership may be granted to any individual who (i) resides outside of the United States; and (ii) holds a valid license to practice as a dental hygienist.
2. **Student Members.** Student membership may be granted to any student (i) currently enrolled in an accredited dental hygiene program; or (ii) who has graduated from an accredited dental hygiene program and is currently pursuing a baccalaureate or graduate degree complementary to a career in dental hygiene in an accredited college or institution of higher education.

3. **Supporting Members.** Supporting membership may be granted to any licensed dental hygienist who (i) is not employed in a dental hygiene-related career; and (ii) agrees to maintain membership in a Constituent as well as a Component (if such exists where the member is licensed or resides).
4. **Honorary Members.** Honorary membership may be granted by the Executive Board to any individual who (i) is not a dental hygienist; (ii) has made outstanding contributions to dental hygiene or dental health.
5. **Allied Members.** Allied membership may be granted to any individual who supports the purposes and mission of the Association and who is not otherwise qualified for any other class of membership.
6. **Corporate Members.** Corporate membership may be granted to any corporation, partnership, institution or organization that supports the Association's mission.

### **Section 3. Rights and Duties.**

- A. All members shall be entitled to attend the members meetings and social functions of the Association.
- B. Only Voting Members shall have the right to vote, hold office, be elected delegate or alternate to the House of Delegates of ADHA, be elected or appointed to any office, board, council or committee of Alaska DHA and the Component to which the member belongs, and other such privileges as the Executive Board may determine. All other rights, powers and responsibilities conferred by law upon members of a not-for-

profit corporation shall be exercised solely by the Executive Board of Alaska DHA.

- c. No individual member of the Association shall have the right to vote, without limitation, on the amendment of the Association's Articles of Incorporation, the merger or dissolution of the Association, or the amendment of its Bylaws.

#### **Section 4. Disciplinary Action/Termination of Membership**

**A. Grounds for Discipline.** The Association may discipline a member for any of the following reasons:

1. Failure to comply with these Bylaws, the Association's Code of Ethics for Dental Hygienists, or any other rules or regulations of the Association;
2. Conviction of a felony or a crime related to, or arising out of the practice of dental hygiene or involving moral turpitude;
3. Suspension, revocation, or forfeiture by any state, province, or country of the member's right to practice as a dental hygienist;
4. Unprofessional conduct considered prejudicial to the best interests of, or inconsistent with, the purposes of the Association.

**B. Procedures.** Discipline may include, but not limited to, censure, suspension, probation, and expulsion. Disciplinary action may be taken provided that a statement of the charges shall have been sent by certified mail to the last recorded address of the

member at least fifteen (15) days before final action is to be taken. This statement shall be accompanied by a notice of the time and place of the meeting at which the charges shall be considered, and the member shall have the opportunity to appear in person and/ or to be represented by counsel and to present any defense to such charges before action is taken by the Association. Such disciplinary actions shall be conducted in accordance with procedures established by the Executive Board.

- c. **Non-payment of Dues.** The membership of any member who is in default of payment of dues or assessments for more than three (3) months, ceases to be a member of the Constituent, Component, or organization required for membership, shall be terminated automatically.

**Section 5. Reinstatement.** Any member having resigned or whose membership has been terminated for non-payment of dues or assessments may be reinstated upon (i) payment of dues and any assessments (ii) application to the appropriate Constituent (iii) meeting additional terms and conditions established by ADHA

**Section 6. Suspension/Termination.** Membership in Alaska DHA may be suspended or terminated by the Executive Board for cause. Sufficient cause for such suspension or termination of membership may be a violation of the Bylaws, Principles of Ethics, or any lawful rule of practice adopted by Alaska DHA, and any conduct deemed by the Executive Board to be prejudicial to the best interest of Alaska DHA. A statement of charges shall be sent by registered mail to the last recorded address of the member, accompanied by notice of the time and place of the meeting at which the charges are to be considered. At least thirty



(30) days notice shall be given, and the member shall have the opportunity to appear in person or to be represented by counsel and to present any defense to such charges before action is taken by the Executive Board. The Executive Board may adopt such rules as may be necessary to assure due process to the member. The decision for suspension or termination shall be by a two-thirds vote of the Executive Board.

**ARTICLE III**  
**ELECTED OFFICERS**

**Section 1. Officers.** The elected officers of Alaska DHA shall be the President, Vice-President/President-Elect, Secretary, Treasurer, and Delegate(s) to the ADHA House of Delegates.

**Section 2. Qualifications.** All elected officers shall be voting members of the ADHA.

**Section 3. Nominations.** The President may appoint a nominating committee of at least three voting members of Alaska DHA. If possible, the committee shall nominate at least two candidates for each office to be elected by the membership at the Annual Meeting. Additional nominations may be made by the membership.

**Section 4. Elections.** The Vice-President/President Elect, Treasurer, Secretary, and Delegate(s) shall be elected by majority vote of the membership at the Annual Meeting. In the event that no candidate receives the majority of the votes cast the two candidates receiving the highest number of votes shall be voted upon again by ballot, the member with majority of votes becoming the elected officer.

**Section 5. Terms of Office:**

A. The President, Vice President/President Elect, Secretary, and Treasurer shall serve a term of two years or until their successors are elected.

B. The President, upon completion of the term of office, shall succeed to the office of Immediate Past President without election, to serve a term of two years.

C. The Vice-President/President Elect, upon completion of the two year term of office, shall succeed to the office of President without election, to serve a term of two years.

D. The Delegate(s) shall be elected for two year terms or until their successors are selected.

E. An elected official having served more than a half a term in an office shall be deemed to have served a term. The term of office shall begin at the close of the Annual Meeting at which they were elected.

**Section 6. Vacancies.** Should the office of President become vacant, the Vice President/President Elect shall become President automatically, to serve as President for the unexpired term and the term immediately following. Should the office of Vice President/President Elect, Secretary, Treasurer, or Delegate(s) become vacant they shall be filled by appointment by the President with the approval of the Executive Board to serve until the next Annual Meeting when voting by the attending members shall fill the vacancy for any unexpired term. Should the office of Immediate Past President become vacant, it shall remain vacant.

**Section 7. Resignation.** Any elected officer may resign by submitting that resignation in writing to the Executive Board. The resignation is effective immediately.

**Section 8. Removal.** Any elected officer may be removed for cause. Sufficient cause for such removal may be violation of the Bylaws, the Principles of Ethics, or any lawful rule of practice adopted by Alaska DHA, and any conduct deemed by the Executive Board to be prejudicial to the best interest of Alaska DHA. For removal of an elected official for cause, it shall be necessary for the body which elected that officer to

hold a formal hearing. A statement of charges shall be sent by registered mail to the last recorded address of the officer, accompanied by notice of the time and place of the meeting at which the charges are to be considered. At least thirty (30) days notice shall be given, and the officer shall have the opportunity to appear in person or to be represented by counsel and to present any defense to such charges before action is taken. The body holding the hearing shall adopt such rules as necessary to assure due process to the officer.

**Section 9. Compensation.** No elected officer shall receive monetary compensation for service as an officer; however the Executive Board may authorize reimbursement of expenses incurred in the performance of their duties for Alaska DHA, and prescribe procedures for approval and payment of such expenses.

The Executive Board and Continuing Education (CE) Committee members shall receive Alaska DHA CE at “no charge” while serving as officers for Alaska DHA or while serving on the Continuing Education Committee.

**Section 10. Installation.** The elected officers shall be installed at the Annual Meeting.

## ARTICLE IV

### DUTIES OF OFFICERS

**Section 1. General Duties.** Officers shall perform the duties prescribed by these Bylaws and the Parliamentary Authority adopted by Alaska DHA.

**Section 2. President.** The President shall: serve as official representative of Alaska DHA; call special sessions as provided by these Bylaws; submit at the Annual Meeting a written report of the activities of the office of President; appoint committees and to serve as an ex-officio member of those committees; vote in case of a tie on issues presented to the membership; carry on the official correspondence of Alaska DHA; file with the Executive Director of the ADHA the names and Addresses of the newly elected officers, including the names and addresses of the delegate(s) within 30 days of their election and no later than 30 days prior to the Annual Session of ADHA; appoint one delegate to serve as chairperson of the Alaska DHA delegation; serve as the second alternate delegate for the ADHA Annual Session, and perform the other duties as may be appropriate to the office of President, or as directed by the Executive Board, or these Bylaws.

**Section 3. Vice-President/President-Elect.** The Vice-President/President-Elect shall: assist the President as requested; fill the unexpired term of President should the office become vacant; will serve as first alternate delegate for the ADHA Annual Session, and perform other duties as may be appropriate to the office of Vice-President/President-Elect, or as directed by the Executive Board, or these Bylaws.

**Section 4. Secretary.** The Secretary shall: take minutes of all business of Alaska DHA and the Executive Board which shall become the official

record of proceedings of Alaska DHA; maintain an accurate and up to date roster of the members of Alaska DHA; and call roll at meetings when requested; serve as custodian of all records, reports, and documents of Alaska DHA and the Executive board; search minutes for information at the request of officers or members; when the minutes have been approved, write “approved” and the date of approval, and sign the minutes; bring to each meeting a copy of the Bylaws, and rules and regulations of Alaska DHA and the ADHA; perform other duties as may be appropriate to the office of Secretary, or as directed by the Executive Board, or these Bylaws.

**Section 5. Treasurer.** The Treasurer shall: serve as custodian of all monies, securities and deeds belonging to Alaska DHA; establish the newly elected President and Treasurer as cosignatories of all accounts of Alaska DHA immediately after the Annual Meeting; collect fees as directed; deposit all monies received into the general fund which shall be used for defraying expenses incurred by Alaska DHA; be responsible for payment of all bills of Alaska DHA at the appropriate time, record payment of bills, submit an itemized report of the financial transactions of membership for approval at the Annual Meeting; perform all other duties as are appropriate to the office of treasurer, or as directed by the Executive Board, or these Bylaws.

**Section 6. Delegate.** The Delegate shall: become familiar with the reference materials including the file materials from previous delegate(s), transactions of previous years, ADHA Bylaws, ADHA Policy Manual, ADHA Scopes Manual and Roberts’ Rule of Order (current edition); thoroughly study the current ADHA Delegate’s Manual prior to the Annual Session, consult with the Alaska DHA President on pertinent issues; review Annual Meeting material with Alaska DHA Executive Board, and/or membership; attend the opening

session, all House of Delegates Meetings, all District XII Caucus meetings, all Reference Committee Hearings, and such other meetings and functions essential to the proper representation of Alaska DHA, during ADHA Annual Session; maintain communications with Alaska DHA members and officers, District XII Trustee, ADHA central office, and other delegates, as necessary, report to the President, within reasonable period of time following return from the Annual Session, a review of the proceedings and actions of the House of Delegates; submit a full written report of activities of the House of Delegates at the next Alaska DHA Annual Meeting, maintain a file of material, including copies of all correspondence, for current use and for the use of succeeding delegates, and to serve as chairperson of the delegation if so appointed by the President.

**Section 7. Alternate Delegate.** The Alternate Delegate shall have the right to represent Alaska DHA in the absence of a delegate when so directed by the chairperson of the delegation or the Alaska DHA President. At ADHA House of Delegates Business Sessions an alternate delegate may represent Alaska DHA only when the substitution has been properly arranged by the chairperson of the delegation. The first alternate delegate will be the Vice-President/President-Elect and the second alternate delegate will be the President of Alaska DHA.

## ARTICLE V

### EXECUTIVE BOARD

**Section 1. Composition.** The Executive Board shall consist of the President, Vice-President/President-Elect, Secretary, Treasurer, Immediate past-president and Component Presidents.

**Section 2. Powers.** The Executive Board shall be the administrative body of Alaska DHA, vested with full power to conduct all business of Alaska DHA, and shall have the power to enact interim policies, when such policies are necessary for the proper conduct of Alaska DHA affairs. All such policies shall be reported at the next Annual Meeting for ratification.

**Section 3. Officers.** The officers of the Executive Board shall have a chairperson and a secretary.

- A. Chairperson. The President of Alaska DHA shall serve as a chairperson and preside at all board meetings; cast a vote only in the event of a tie; and perform such duties as are appropriate.
- B. Secretary. The Secretary of Alaska DHA shall serve as Secretary of the Executive Board, and shall serve as the recording officer of the Executive Board and custodian of their records; send notices of meetings and business, as directed by the chairperson; and perform such duties as are appropriate.

**Section 4. Vacancies.** In the absence of the President, the President-Elect of Alaska DHA will serve as chairperson of the board. In the absence of the President and the President-Elect, the Executive Board shall elect one of its members to serve as chairperson Pro Term. In the absence of the Secretary, the chairperson shall appoint a secretary Pro Term.



**Section 5. Quorum.** A majority of the voting members of the Board shall constitute a quorum for the transaction of business at any meeting, provided all members have been duly notified of such business and meeting. Action taken by the majority of the members of the Board by electronic ballot shall be binding and effective as if such action were taken in a regular meeting, providing sufficient information is available to ensure proper consideration of the question.

**Section 6. Duties.** The duties of the Executive Board shall be, but not by way of limitation, to provide for the maintenance and supervision of all property owned by Alaska DHA; to audit the books before each annual meeting; to approve the annual budget presented by the Treasurer before its submission to the membership; to provide for, and supervise, the publication and distribution of all publications of Alaska DHA; to review all committee reports and correspondence; to supervise all arrangements for the Annual Meeting; to submit to the membership an annual report of the activities of the Board; to perform such duties as are prescribed by these Bylaws, and the mandates of the members of Alaska DHA.

**Section 7. Meetings.** The Executive Board shall meet prior to any general membership meeting, and immediately after the Annual Meeting with the out-going officers to transfer duties and records. Special meetings of the Executive Board shall be called by the chairperson or upon request from a majority of the Board members. The call for a special meeting shall state the business to be considered, and no other business shall be transacted during the meeting.

## ARTICLE VI

### COUNCILS AND COMMITTEES

**Section 1. Establishment.** Councils, standing committees and special committees shall be established by the Executive Board. Councils and committees shall have such duties as designated by the Executive Board, and shall include the preparation and filing of reports.

**Section 2. Composition.** Councils and committees shall be voting members of Alaska DHA. If cooperative efforts with other associations make the appointment of a non-member desirable, it shall be made only with the approval of the Executive Board.

**Section 3. Appointments.** Chairmen and members of the councils and standing committees shall be appointed by the President with the approval of the Executive Board.

## **ARTICLE VII**

### **MEETINGS**

**Section 1. Annual Meeting.** Alaska DHA shall hold at least one annual meeting to conduct association business and elect officers.

**Section 2. Time and Place of Annual Meeting.** Shall be determined by the Executive Board.

**Section 3. Notice of Annual Meeting.** At least fourteen (14) days in advance of the Annual Meeting of Alaska DHA shall notify membership of the time and place of said Annual Meeting.

**Section 4. Admission to Association Meetings.**

- A. Members. All members of Alaska DHA shall be entitled to admission to meetings of Alaska DHA.
- B. Non-Members. Non-members may be admitted to meetings of Alaska DHA in accordance with rules and regulations established by the Executive Board and/or membership at the Annual Meeting of Alaska DHA.

**Section 5. Special Meetings.** special meetings of Alaska DHA may be designated by the Executive Board.

**Section 6. Notice of Special Meetings of the General Membership.** The President of Alaska DHA shall notify the membership of Alaska DHA of the time and place of meeting.

**Section 7. Presiding Officer at Meetings of Alaska DHA.** The President shall preside at all Alaska DHA meetings and the Secretary shall act as Recording Secretary of the meeting. In the absence of the President, the President-Elect of Alaska DHA will preside over the meeting. In the absence of the President and the President-Elect, the

Executive Board shall elect one of its members to preside. In the absence of the Secretary, the President shall appoint a secretary Pro Term.

**Section 8. Quorum.** Ten (10%) percent of the voting members shall constitute a quorum at any Alaska DHA meeting.

## **ARTICLE VIII**

### **ABSENTEE VOTING**

**Section 1. Mail Ballot.** The necessity of a mail ballot or electronic ballot will be determined by the Executive Board.

**Section 2. Conference Call.** Members of the Executive Board or of any council, committee designated by the Executive Board may participate in a meeting through conference telephone or similar communication methods by means of which all persons participating in the meeting can hear each other at the same time, and such participation shall constitute presence in person at the meeting.

**Section 3. Procedures.** Specific procedures not in conflict with Section 1 above for conducting any absentee voting shall be determined by the Executive Board.

## ARTICLE IX

### ADHA REPRESENTATION

**Section 1. District Trustee.** Alaska DHA together with such other designated Associations named by ADHA shall compose the designated District of ADHA. The qualifications, nominations, elections, installation, vacancies and duties of the District Trustee shall be those determined by the ADHA Bylaws and District XII Policies and procedures manual.

**Section 2. House of Delegates.** Alaska DHA shall be represented by Delegates and Alternates as provided in the ADHA Bylaws. Alaska DHA shall provide the ADHA Executive director with the names of the Delegates and Alternates within thirty (30 days of their election) days prior to Annual Session of ADHA.

- A. Qualifications. Delegates and Alternate shall be voting members of Alaska DHA
- B. Term of Office.
  - 1. A Delegate shall serve for two (2) years.
  - 2. An Alternate Delegate shall serve a term of two (2) years.
- C. Nominations. Nominations of the Delegates and Alternates to ADHA House of delegates shall be made at the same time, place manner as provided for in the election of officers of Alaska DHA.
- D. Elections. Delegates shall be elected by the Alaska DHA members present at the Annual Meeting. The nominees receiving the highest number of votes shall be declared ADHA Delegates according to the ADHA Bylaws.

- E. Vacancies. In the event of a vacancy among the Delegates, the first (1) Alternate Delegate is the Vice President/ President Elect the second (2) being the President. If either cannot fulfill the position the President will appoint a replacement with the approval of the Executive Board.

## **ARTICLE X**

### **COMPONENTS**

**Section 1. Definition.** A component of Alaska DHA shall consist of all voting members of Alaska DHA who are either practicing or residing within that territory in which the component is situated.

**Section 2. Application and Charter.** Voting members of Alaska DHA who are participating or residing within said territory may make an application for a Charter which shall include description of proposed territory, proposed name of Component and proposed Bylaws and list of chartering members, subject to the approval of the Executive Board and majority vote of the Alaska DHA membership at the Annual Meeting.

- A. Name. No Component or other entity shall use the name of ADHA/Alaska DHA or the association in any manner whatsoever unless duly authorized to do so by the ADHA/Alaska DHA or the Association pursuant to the terms of a written agreement.
- B. Organization. Each component shall have an Executive Board, officers and Bylaws in such form as shall be approved by the Association's Executive Board. Components must maintain voting membership categories and criteria that are identical to the Association's (with the exception of Life membership).

Changes to a Component's Bylaws must receive the written approval of the Association's Executive Board.

- C. Meetings. Each Component may hold meetings as it deems appropriate.
- D. Choice of Component. Members may belong to only one Component, and may join the Component based on where they reside, practice or hold a license.
- E. A member of a Component may transfer to another Component by written request addressed to the central office of ADHA. The central office of ADHA shall affect the transfer and promptly shall notify the effected Components. Full membership privileges shall be granted to the transferring member in the new Component, and the new Component shall give the transferring member a credit for the full amount of any dues paid to the previous Component to be applied towards dues in the new Component.

**Section 3. Revocation of Charter.** The Charter of the Component may be revoked at any time and in such a manner and after such investigation as the Executive Board may deem necessary by a two-thirds (2/3) affirmative vote for failure to comply with the Bylaws of ADHA/Alaska DHA and then only after said Component is provided a reasonable opportunity to correct the infraction which has placed its Charter in jeopardy. Upon revocation of a Component's Charter, the Component immediately shall remit all of its funds and records to the Alaska DHA.

**Section 4. Membership.** A member who qualifies for membership in more than one (1) Component shall be recorded on the membership roll of Alaska DHA As a member of only one (1) Component. Transferring membership from one Component to another can only be done at the

time of payment of dues for the forthcoming year, with the exception of those members charting a new Component.

**Section 5. Rights and Duties.** The rights and duties of each Component shall include, but not be limited to:

- A. Adopt and maintain Bylaws which shall not be in conflict with the Bylaws of ADHA/Alaska DHA, with a current copy thereof on file with Alaska DHA.
- B. Adopt and maintain a Code of Ethics of the ethics of the Component, which is not in conflict with the Principles of Ethics of ADHA and Code of Ethics of Alaska DHA, with a current copy on file with Alaska DHA.
- C. Have the right to establish additional classifications of membership which are not in conflict with the ADHA/Alaska DHA Bylaws.
- D. Hold a business session at least once each calendar year.
- E. Have the right to assess Component dues.

## **ARTICLE XI**

### **PUBLICATION**

**Section 1. Name.** The official publication of Alaska DHA shall be a newsletter and/or website.

**Section 2. Editor.** The editor of the publication shall be President and shall submit an Annual Report at the Annual Meeting.



## ARTICLE XII

### DISSOLUTION

Alaska DHA Bylaws shall use its funds only to accomplish the Purposes and Mission stated in these Bylaws, and no part of its funds shall **insure** or be distributed to the members of Alaska DHA. In the event of the dissolution of the Association the Executive Board shall, after paying or making provision for the payment of all the liabilities of the Association (except any assets held by the Association upon condition requiring return, transfer or other conveyance in the event of dissolution, which assets shall be returned, transferred or conveyed in accordance with such requirements) distribute all funds to the ADHA or, if the ADHA is no longer in existence, exclusively for the purposes of the Association in such manner, or to such organization as shall at the time qualify as a tax-exempt organization or organizations recognized under Sections 501(c)(3) or 501(c)(6) of the Internal Revenue code of 1986, as amended (the code) or the corresponding provisions of any future United States Internal Revenue statute, as the Executive Board shall determine. Any such assets not so disposed of shall be disposed of by the court of general jurisdiction of the county in which the principal office of the Association is then located, exclusively for such purposes in such manner, or to such organization or organizations that are organizes and operated exclusively for such purposes, as said court shall determine.

**ARTICLE XIII**  
**PARLIMENTARY AUTHORITY**

Robert's Rules of Order, newly revised, shall be the authority for procedures not covered in the Bylaws or the rules of Alaska DHA.

**ARTICLE XIV**  
**SUPREMACY CLAUSE**

The Bylaws of Alaska DHA shall not be in conflict with the Bylaws of ADHA, which shall be the supreme law of Alaska DHA. A current copy of these Bylaws shall be on file with the executive Director of ADHA.

**ARTICLE XV**  
**AMENDMENT OF BYLAWS**

The Executive Board may propose amendments, in whole or in part to these Bylaws. These Bylaws and Principles of Ethics may be amended at any meeting of Alaska DHA by a majority vote, provided that a notice of the proposed amendments have been made available to the membership at least fourteen (14) days prior to that meeting, or without notice at any Annual Meeting by two-thirds (2/3) vote by the Alaska DHA members in attendance.

## **PRINCIPLES OF ETHICS**

Each member of the ADHA has the ethical obligation to subscribe to the following principles:

Provide oral health care utilizing the highest professional knowledge, judgment and ability.

To serve all patients without discrimination.

To hold professional patient relationships in confidence.

To utilize every opportunity to increase public understanding of oral health practices.

To generate public confidence in members of the dental health profession.

To cooperate with all health professions in meeting the health needs of the public.

To recognize and uphold the laws and regulations governing this profession.

To participate responsibly in this professional Association and uphold its purpose.

To maintain professional competence through-continuing education.

To exchange professional knowledge with other health professions.

To represent dental hygiene with high standards of personal conduct.